



Children's Sabbath School Teacher

Introduction

1. Responsible to the Sabbath School division leader.
2. Relates closely with the children, their parents, and others on the leadership team.
3. Ministry mission: Through the ministry of Sabbath School to help children know God, to hear God's Word, and to respond appropriately to it.

Responsibilities

The Sabbath School teacher plays a key role in achieving the ministry mission for Sabbath School and has the following responsibilities:

- Sits with the children assigned and learns their names.
- Relates to children in a loving, respectful manner.
- Notes missing members and gives their names to the mailing ministry leader.
- Calls children during the week to encourage and pray with them.
- Recognises the children outside of class.
- Looks for opportunities to encourage children to accept Jesus; helps them start their own plan for daily devotions.
- Demonstrates a concern for child safety by filling out by completing the Disclosure and Barring application form and by observing the guidelines for volunteers and caregivers.

To the Leader

- Attends division leadership meetings as called by the leader.
- Assists the leader with room organisation/decoration, as asked.
- Adapts to the leadership and classroom management style of the leader.
- Attends Sabbath School regularly; notifies the leader when emergencies cause a change of plans.
- In Sabbath School encourages children to get involved and complete activities described by the leader.
- Coaches a group of children; is not called upon to prepare a lesson or be an up-front lecturer.

To the Team

- Fills in where needed in an emergency.
- Supports the leader and other teachers.
- Accepts responsibility for one or more aspect of Sabbath School ministry, such as:
 - Record keeping: Maintaining and updating student card files; records visitor information and attendance.



NEWPORT SEVENTH-DAY ADVENTIST CHURCH

Ministry description for local church leaders — 2022

- Welcoming ministry: Greeting kids at the door and helping them feel at home.
- Mail ministry: Sending absent member postcards or birthday cards.
- Hospitality ministry: Providing weekly snacks and organising food for class potlucks and socials.
- Music ministry: Choosing songs, leading the singing and involving students in special music.
- Family visitation ministry: Visiting assigned students in their homes.

To God

- Maintain a habit of daily personal prayer and Bible study.
- Model God's grace in relationships within the class.
- Seeks to always love and accept each child.
- Expresses love for God by praying with the class and telling a personal salvation story — what God has done for them — and by “walking the talk.”
- Encourages the children to express their love for God in their everyday actions, by telling their stories and by praying with someone in need of prayer.

Time Commitment:

Approximately 30 minutes to one hour per week.

Qualifications

1. Volunteer Ministry Qualifications

A commitment to:

- Jesus Christ and to a growing personal relationship with Him.
- Christ-centred ministry to children.
- The Seventh-day Adventist Church and to its beliefs.
- A balanced Christian lifestyle.
- Teamwork.
- Cooperative ministry under the leadership of the pastor and church board.
- Personal growth and learning, continually upgrading methods and skills.

2. Special qualifications

- An attitude of servant leadership.
- A passion for children and children's ministries.
- Leadership experience in a ministry to children.

Disclosure and Barring Service (DBS)

Anyone working with children at Newport Church is required to complete a Disclosure application form before assuming role.