



## Sabbath School Coordinator and Assistants

The purpose of the Sabbath School is to make disciples for Christ. It includes the nurture of spiritual growth in members and prospective members, as well as the unchurched that come to join in the fellowship, study, sharing and service. The Sabbath School exists not only to minister to its members, but to train those members to minister to others. The Sabbath School is a school of Christian living, not just an event on Sabbath mornings. It can include Bible study groups that meet at other times also. Its purpose is evangelistic, not ritualistic.

In Acts 2:42-47 the Bible gives us a blueprint for the Sabbath School. Verse 42 outlines the goals of the Sabbath School as “teaching and fellowship,” and “breaking bread and prayer.” Verses 43-45 illustrate the strong sense of togetherness, caring and support that must be present in the Sabbath School in order to create a proper atmosphere for learning and growth.

The Sabbath School is a lay ministry. It is run, staffed and funded by church members, not the clergy. God calls every member of the church into ministry, and the Sabbath School is the place of preparation, support and empowerment for ministry. It is, therefore, essential to have lay involvement and leadership in its operation.

### Duties of the Sabbath School Coordinator

1. **Developing leadership.** You will supervise all the leaders of the Sabbath School and encourage them to evaluate the effectiveness of their class in meeting the goals of the church. You should make arrangements for them to get the training, support, and resources they need.
2. **Chairing the Sabbath School committee.** This group includes the superintendent, assistant superintendents, secretary, assistant secretaries, adult class leaders and an elder. The committee should meet monthly to build teamwork.
3. **Building a strong evangelistic agency.** Help your team develop a growing, caring fellowship and an excellent learning environment.
4. **Recruiting volunteers.** There is a constant need to find helpers for every aspect of the Sabbath School. You are the person who must take the initiative to identify potential helpers, personally invite them to get involved, and assist them in getting started.
5. **Planning ahead.** It will be your responsibility to help your Sabbath School leaders plan ahead and to participate in the total planning process of the church board.
6. **Attending Adult and Children’s Sabbath School council meetings** which are scheduled quarterly.



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7. **Keeping a record of Sabbath School attendance.** Each Sabbath school teacher is to be supplied with a membership record folder and encouraged to keep a list of people in the group. These form the basis for filling out the Sabbath School profile which is the official statistical report of the Sabbath School in our church.

### **Time Commitment:**

The Adult Sabbath School Coordinator/Assistants will need to devote at least 90 minutes per week in organising the SS programme. The coordinator will also serve on the Church Board that meets monthly.

### **Disclosure and Barring Service (DBS)**

Anyone working with children at Newport Church is required to complete a Disclosure application form before assuming role.